



**Aria LDK
Standard Telephone
User Guide**



Datacomms Plus *ltd*

Communication & Network Cabling Specialists
Phone 06 357 6070

Standard Telephone User Guide

Placing a Call

Lift handset.

Dial the external number required or dial extension number.

Call Transfer

While connected to an outside line, press recall button.

Dial the desired extension number.

Hand up to complete the call transfer.

Storing Station Speed Dial Numbers

Lift handset.

Dial * 4 0.

Dial the speed bin number (01-20) or dial the number you wish to store.

Press the recall button.

Using the Speed Dial Numbers

Lift the handset.

Dial *9.

Dial the desired speed bin number (001-020), (2000-2499).

Do Not Disturb (DND)

Dial 5 3 (Toggle On/Off).

Call Forward

Lift handset.

Dial 4 9.

Dial the desired call forward number.

1. Immediate
2. Busy
3. No Answer
4. Busy/No Answer
7. Voice Mail Busy/No Answer

Then press the # key or dial the extension number you wish to forward your calls to.

To Cancel Call Forward

Lift handset and dial 4 9 #.

Call Park

While connected to an outside call, press the recall button.

Dial the call park location (601-606)

Hang up.

To retrieve a parked call, dial call park location (601-606).

Voice Announcement

Dial slowly; wait for call confirmation tones to complete dialling.

Recording Your Message

Lift the handset.
Dial *3 6 1.
Record your message.
Hang up.

Deleting Your Message

Lift handset.
Dial * 3 6 6.

To Hear Your Recorded Message

Lift handset.
Dial 5 4 7.

Receiving Messages

Lift handset.
Dial 6 6.
Listen to your message.
Dial:
#1 to delete
#2 to save
#3 to listen again

Paging

Lift the handset
All call # 6
Internal call # 7
External Call # 5
You will then hear the warning tone, after the tone, speak your message, then hang up.

Call Pick Up

Lift the handset.
Dial * 1 to answer an unattended phone ringing in your area.
Or dial *42 to and the extension number of the ringing phone.



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