



## Aria 34E Keyphone User Guide



**Datacomms Plus** *ltd*  
Communication & Network Cabling Specialists  
Phone 06 357 6070

PO Box 4565, Palmerston North

Phone: (06) 357-6070 Fax: (06) 357-6071 Mobile (027) 4357-689

# Keyphone User Guide

## **Placing a Call**

Lift handset.  
Dial the external number required.  
Or Dial Extension number (700-850).

## **Call Transfer**

While connected to an outside line, press transfer button.  
Dial the desired extension number. (700-850).  
Hang up to complete call transfer.

## **Storing Station Speed Dial Numbers**

Lift handset.  
Dial TRANS PGM  
Dial SPEED  
Dial the speed bin number. (00-19)  
Dial the number you wish to store,  
Press the HOLD/SAVE button.  
Press MON and repeat.

## **Using the Speed Dial Numbers**

Lift handset.  
Dial SPEED.  
Dial the desired speed bin number. (00-19) (200-299)

## **Do Not Disturb (DND)**

Dial 5 3 (Toggle On/Off)

## **Call Forward**

Lift handset  
Dial 49  
Dial the desired call forward number.  
1. Immediate  
2. Busy  
3. No Answer  
4. Busy/No Answer  
5. Voice Mail Busy/No Answer after 2 rings  
7. Voice Mail Busy/No Answer after 5 rings  
Dial the destination to forward your calls to. (700-720).

## **To Cancel Call Forward**

Lift handset and dial 49#.

## **Call Park**

While connected to an outside call,  
Press the recall button,  
Dial the Call Park location. (950-955).  
Hang up.  
To retrieve a parked call, dial the Call Park Location. (950-955).

## **Camping A Call**

While connected to an outside line, press transfer button or press the pre-programmed key  
Dial the desired BUSY extension number. (700-720).  
Dial the \* key to camp the call  
Hang up to complete call transfer.

## **Call Pick-Up**

When you hear a phone ringing in your area,  
Lift the handset.  
Dial \* 4 2,  
Dial the extension number of the ringing phone.

## **Group Call Pick Up**

When hearing an unattended phone ringing in your area,  
Lift the handset.  
Dial \* 1,  
You will connected to an incoming extension or outside line call.

## **Paging**

Lift the handset.  
Dial the desired page zone number,  
Give your message,  
Hang up to complete paging.

## **Page Zones**

Call all zones-# 6  
Call all internal zones-# 3  
All call external zones -#5  
Internal zone 1-# 01  
Internal zone 2 -# 02

## **Attendant Operations**

### **Changing date and Time**

Lift handset.  
Press TRANS/PRGM  
Dial # 1  
Enter Date & Time (YYMMDD & (24 hr) HHMM)  
Press HOLD/SAVE.

### **Storing System Speed Dials**

Lift handset.  
Dial SPEED  
Dial the speed bin number. (200-299)  
Dial the number you wish to store,  
Press the HOLD/SAVE button.  
Press MON & Repeat.

## **Digitised Voice Unit**

### **Time prompt**

Dial \*221

### **Date prompt**

Dial \*222

### **Extension Number prompt**

Dial \*223

### **Personal Greeting**

Lift handset or press (MON) to use speakerphone.  
Dial \*224  
Record your message (20 seconds maximum)  
When you have finished your greeting:

Press HOLD/SAVE (message effective until cancelled) or Press MON (message will automatically erase after 48 hrs)  
Hang Up if handset is in use  
Callers will hear your message if you do not answer your phone within predetermined time.

### **Deleting Personal Greeting**

Dial \*225 or press DND

### **Playback Personal Greeting**

Dial \*226

You will hear your message

### **Codes for Flexible Keys**

Direct Station Select	700-799
Call Park	601-619
Hunt Group	620-629
Group Call Pickup	*1
Directed Call Pickup	*42
Station Speed Dial	Speed 000-099
System Speed Dial	Speed
Ring Type	Trans/Pgm + 11
Class of Service Down	Trans/Pgm + 21
Class of Service Restore	Trans/Pgm + 22
Walking COS	Trans/Pgm + 23
Authorization Code Register	Trans/Pgm + 31
Authorization Code Change	Trans/Pgm + 32
Set Wake-Up Time	Trans/Pgm + 41
Wake-Up Disable	Trans/Pgm + 42
Set Preselected Message	Trans/Pgm + 51
Set Customer Message	Trans/Pgm + 52
Record User Greeting	Trans/Pgm + 61
Listen Time and Date	Trans/Pgm + 62
Listen Station Number	Trans/Pgm + 63
Listen Station Status	Trans/Pgm + 64
Record Page Message	Trans/Pgm + 65
Erase User Greeting	Trans/Pgm + 66
Erase Page Message	Trans/Pgm + 67
Display Language	Trans/Pgm + 71
System Software Version	Trans/Pgm + 72
Background Music	Trans/Pgm + 73
Register Station Name	Trans/Pgm + 74
Speakerphone/Headset	Trans/Pgm + 75
Headset Ring Mode	Trans/Pgm + 76
Account Code	Trans/Pgm + 80
Intercom Hold	Trans/Pgm + 83
LOOP Button	Trans/Pgm + 84